

<b>Agenda - Board of Directors Meeting</b>	
Date/Location	January 15, 2025 / <b>Arctic College + Zoom</b>
Purpose	<ol style="list-style-type: none"> <li>1. Approval of Minutes from last meeting</li> <li>2. Financial Update</li> <li>3. General Discussion</li> </ol>
Materials to be distributed in advance	<ol style="list-style-type: none"> <li>1. Meeting Minutes (December 5, 2024)</li> </ol>

<b>Attendees</b>		
Mary Ann Walker (MW)	walkerm@psac-afpc.com	Chair
Shontell MacInnis (SM)	smacinnis@hotmail.com	Vice-Chair
Lynette Thomas (LT)	lynettethomas74@gmail.com	Treasurer
Abigail Atienza (AA)	abigaim.atienza@gmail.com	Secretary
Gillian Lewis (GL)	gilliat_63@hotmail.com	Member
Mathieu Beauchesne (MB)	mafiouzo@hotmail.com	Member
Jenn Anderson (JA)	jenn_j_anderson@hotmail.com	Member
<b>Regrets</b>		
Reena Subba (RS)	reenasubba01@yahoo.com	Member
Paul Diamond (PD)	kpauld@gmail.com	Member

**1. Call to Order (18:09)**

**2. Welcome by MaryAnne**

**3. Approval of Agenda for January 15th meeting**

*Motioned by Jennifer, seconded by Matthieu*

**4. Approval of minutes from last meeting, December 5th 2024**

*Motioned by Jennifer, seconded by Shontell*

**5. Board members - missing (3)**

Missing three now: Ethan, Lily (resigned), and Yvonne (requested to leave recently)

**6. Financial update - (LT) + UPIP request for information (is this closed?)**

- Lynette sent in the financial tracker along.
- As of January 10: \$522,571.89
- From our last meeting, December 5: Canadian online giving, CanadaHelps donations, and spent money on volunteer appreciation, gave Canners around 50k, FoodBanksCanada donation of 5k (had to do with the lawsuit), banking fees.
  - \$5,938 for a settled lawsuit.
- Three cheques were written but reason was not made clear:
- Few reports to do
- City approached to us and ask if we would like to use money to use for homeless people
  - Proposal was submitted to get backpacks filled with toiletries and it was approved - will be getting \$139,625.00 soon. Will be giving it to anyone who is living in a shack, a couch surfer, cabin, etc.
  - ~50 bags to get (items were priced from Amazon). Priced it out for 8 distributions and money to be spent by March 31
  - Also put in for 500 taxi vouchers, 10k for country food, hygiene products, some clothing (socks, hats, mittens, scarves)
  - Jenn: Should we sign up for Amazon Business - there might be a savings to that.
    - Can we get a credit card?
  - Jenn: Ordered coffee for the distribution. We have not had tea or coffee in two months. Next order for the week would be tea.
  - Reminder by the Sealift: Should decide our orders, are we going to have a week ½, and get our quote before our sealift.
    - We have more space now in our warehouse so we can get more right - and organize the space in Week 1&2?
    - Does anyone want to form the sealift committee: Shontell, Lynette, and Jenn.

*Motioned by Abigail, seconded by Jennifer*

**7. Christmas distribution – Dec 14 2024 – (Numbers were down) MA & Jenn**

- Disappointing numbers were down.
- Remaining turkeys were posted online for pick-up

**8. Grants – 2024 Northern Capacity Fund – Update ?**

**a. Mosque update (SM):** We received approval for the Access Grant with the Mosque (60k for the Mosque - with a small amount for taxi vouchers as well). Grant was approved around \$208,000.00. The final step to get the grant will be completed with either Lynette or Shontell.

i. Mosque update came in exactly as it should.

**b. Dog food update (SM & Jenn):** Jenn did the first distribution and it went well with the RBC volunteers. Had three cars going and divided the town into three sections and took around an hour and a half to distribute on the list. RBC wants to help again and will be doing it again on January 26th to do another distribution.

i. Warehouse taken over with the dog and cat food. We have two new volunteers (Kristen and Will) to help organize it on Sunday at around 10/11 - to get the dog and cat food out of the boxes.

ii. Discount of Movers has not been applied: 250 instead of 125.

iii. Shontell Pet Food Update: 12 houses and around 8 more to go to.

1. Are we getting another grant for the dog food? It is a national grant and the report is due at the end of the month so the application for the new grant will not be open until the report submitted.

2. Is there any funding that we ourselves could put towards funding?

a. Could we put out an Amazon Wishlist instead?

**c. Food Banks Canada / Nutrition North – signing of contract:**

i. We have been promised 10k from 2024-25. As soon as we sign the contract, we get the 10k. MA has applied to CanNor - can help subsidize money to help with that

ii. Bruce to review our bylaws - MA to send the questions that Bruce reviewed.

*Approved by the board.*

**d. Distribution – Numbers 180:**

i. Jenn did the count but it may have not been accurate at the time. Mark said he sent 180 of things and we had nothing left - was potatoes and carrots left. People are not taking much of it.

ii. Numbers have been up 150 at the most. Would give around 2 bags of potatoes and that day helped out with the 1088 families.

iii. Did we say anything about the butter to Cannors: The invoice on Cannors was fine but they just didn't have enough at the time.

iv. Could leave it at 180 distribution for another week and will make a decision after next distribution.

**e. School food banks (SM)**

i. School Food Banks (SM): Have not approached to the schools yet because unsure if they received grant yet. The 2024 Northern Capacity Grant (185,847 is

for food and meals and 20k for transport). When SM did the grant application, and requested for the emergency food that we needed (food and taxi vouchers). In this grant, SM asked for everything - how much we need for taxi vouchers, fresh food, canned food, for schools, country food - around 400k. Gave 206k.

1. Have given food to Joamie and will reach out to the other schools as well. Would be food meant to go home (instead of fresh food)

**9. Order from FGF – 1 pallets missed to be sent next week (SM)**

- We asked for 4 pallets but they gave us 1 more that they should not have. We did not ask for it. We asked for pasta in sauce but not the ABC pasta and they are sending it next week
- Look to see what we have left now and how long what we have now is going to last us. The first sealift will not come until July.
- SM would like to see what the charges are and list out what we need from them.

**10. Apex Food Bank – update (SM):** Does not know anything anymore. Would not put it on the agenda and if hear something, we can put it back on the inventory.

**11. Warehouse - Inventory – (MA)**

Jenn and MA to put a tracker clipboard in the warehouse and when the movers are taking it, we could check it off. Does anyone have clipboards that we can use? MA can use dog clips and make inventory sheets and do it for each one.

## 12. Open - Board Members

- **LT and SM:** Arctic Fresh wants to pack 200 food hampers again. Will have to think about if we want to do this and if we want to do 200. Part of their mandate within community service. We did it last time and it was chaotic because we didn't know what was in it. Will be 1 box of frozen and 1 box of fresh. The frozen was outside and then to get the fresh, get your ticket, get the fresh, and then go down to get your frozen. They also need taxi vouchers for this. We need people standing outside to help with the handouts.
  - When should we do this distribution? Either the 8th or the 22nd of February - SM to ask if 22nd works. Nunavut Moving also needs to get it for us - will ask if we have to take care of the distribution or if they will.
  - **JA:** If we get 200 boxes, some fresh and frozen, where do we put the leftovers?
  - **LT:** We will post them on facebook so we don't have to worry about it. There's a lot of meat in the boxes? There a also not a lot of need for volunteers (around 2-3 inside and outside and dressed properly)
- **LT:** If we want to become a client of McRae Law, we would have a solicitor client relationship and we would need to review it, confirm with the Board, and signing it (fees waived), senior counsel is 300/hr and 240/hr. (For bylaw review)
  - **MA:** Do we need to get his counsel before we sign for the 10k?
  - **LT:** I think we are capable of reading through our bylaws.
  - **MA:** Who is going to sign that agreement?
  - **LT:** I can sign it.

## 13. Next Meeting date – Adjournment (19:28)

- a. Next meeting date: February 12, 2025 at 18:00